APPLY EARLY, SPACES ARE LIMITED!

HOW DO I APPLY?

Applying for National Staff College attendance is simple. Just submit a CAP Form 17, *Application for CAP Senior Member Activities,* through your unit commander to wing and region (region HQ necessary for region staff only) for approval. Send the completed application to the address listed on the back of this brochure, along with the $125 registration fee. If you have questions, simply contact your unit or wing Professional Development Officer. For more information, refer to CAPR 50-17, *Senior Member Professional Development,* Chapter 7.

WHAT ELSE SHOULD I KNOW?

When you are accepted to National Staff College, the NSC director will send you an acceptance letter with all the information you'll need. If you don't hear from the director after a reasonable period of time, contact your unit or wing Professional Development Officer and ask them to track your application.

DOES NSC HAVE A WEB SITE?

Yes. Check out CAP's NSC web site at: **www.capnhq.gov,** click on the Professional Development icon at the bottom of the home page, then look for National Staff College.

This year's theme is:

Pride...
Professionalism...
Performance....

WHERE SHOULD I SEND MY APPLICATION?

Send your endorsed application along with your registration fee to:

NSC @ HQ CAP/LMPD
105 South Hansell Street
Maxwell AFB, AL 36112-6332
Fax: 334-953-7771

Civil Air Patrol
105 South Hansell Street
Maxwell Air Force Base, AL 36112-6332

Join Us for **CAP's**

Premier Professional Development Course

NSC 2003

20-27 September 2003
Maxwell Air Force Base
Alabama

You're Invited to Apply for NATIONAL STAFF COLLEGE!

National Staff College (NSC) is CAP's executive level, capstone course in senior member professional development. It is designed to provide selected top-level CAP senior member officers with top-quality professional development in leadership, communication, and management topics. In addition, it will enhance the member's understanding of the Civil Air Patrol organization at the national policy-making level.

WHAT WILL I LEARN?

The National Staff College curriculum includes study in a wide array of subjects including:

- Executive leadership
- Management of people and resources
- Interpersonal communications
- Principles of organization
- Problem solving
- Group dynamics
- CAP mission accomplishment at the national level

National Staff College is taught by a variety of highly qualified individuals including CAP commanders, professors and instructors from Air University, CAP members who teach professionally, and members who are executives in their civilian careers. Each staff member is carefully screened and selected based on their experience.

HOW WILL ATTENDING NSC BENEFIT ME?

National Staff College will help you to better execute duties and responsibilities associated with CAP command and staff positions. Leading volunteers is a unique challenge, requiring CAP commanders and supervisors to balance their members' work and family needs, as well as the needs of their unit. NSC can help you enhance your leadership abilities. In addition, National Staff College is a requirement for completing Level V of the Senior Member Professional Development Program, and will help you to earn the Gill Robb Wilson Award, CAP's highest award for senior member professional development.

WILL ATTENDING NATIONAL STAFF COLLEGE HELP ME AT WORK?

Absolutely! The basic skills taught at National Staff College are in great demand by employers in all industries. Flip through the Classified section in any newspaper, and you'll read employer ads looking for people with management and communications skills... the same skills you'll acquire at NSC!

Commercial programs equivalent to National Staff College can cost hundreds and even thousands of dollars!

AM I ELIGIBLE TO ATTEND?

To be eligible to attend the Civil Air Patrol National Staff College, you must be an active CAP senior member in the grade of Major or above and have attended CAP's Region Staff College (RSC can be waived by Region Commanders). Commanders at all levels are especially encouraged to apply.

GIVE ME THE DETAILS...

National Staff College normally lasts seven days, including travel days, and is held in-residence at Maxwell Air Force Base, Alabama, home of CAP's National Headquarters.

National Staff College is affordable! Registration is only $125.00 and includes:

- All course materials.
- Distinctive hat and shirt.
- Graduation banquet.
- Transportation while at NSC.

Please make your check payable to National Staff College. Transportation arrangements and costs to and from NSC are your responsibility. In addition , there is a nominal fee for on-base lodging and meals.